

## May 11, 2017 WACS Board Minutes

*The WACS Board would like to welcome students, parents, staff and community members. In order to facilitate an efficient meeting, if you would like to offer comments please limit your remarks to the public comment period of the agenda.*

*Present: Julius, Terrell, Monica, John, Hannah, Tyler*

*Absent: Kim, Chuck, Peter*

- I. Call to Order/Adoption of April Meeting Minutes (7:00-7:05)
  - A. Motion by Terrell, second Hannah, to adopt April minutes unanimous approval.
  - B. Motion by Terrell, second Hannah, unanimous approval to adopt Chairman's update as a portion of May's minutes
  
- II. Chairman's Update (7:11-7:15)
  - A. Terrell discussed Westside 2.0, evolving from a start-up school and continuing to build on the work we've done over the past few years, including having an increased focus on academic rigor. The goal is to reduce the time spent on non-educational items, like facilities and spend more time on academic rigor and innovation.
  
- III. Principal's Report (7:15-7:30) – Delana Reeves and Pete Settlemayer
  - A. Dashboard
    1. 403 students on registration list, an increase of 57 since last month
    2. May 12 – Career Day, May 24 – Field Day and Family Picnic
    3. May 25 – Critical Conversations, Talent Show
    4. May 26 – Last Day of School
    5. Discussion to begin tracking those who were accepted as part of the lottery but did not enroll.
    6. Discussion on outlining guidelines for how we add students to a grade throughout the year, and how we handle the cap of 30 for fifth grade (next year's sixth grade class) which is different than other grade levels
    7. Delana discussed the staff retreat which took place on Friday. The team built a plan for imagination, rigor and service and what it means to Westside in practice.
    8. These plans included a definition, how we plan to implement, what we need to succeed, how we will be measured and how they are connected to other goals of the school
    9. A staff member made a request to meet with Board during the exit interview, administration will follow the Exit Interview process which gives them an opportunity to further identify that need, and if necessary, they will have an opportunity to meet with the Board members of the Ed committee.

#### IV. Community Council Update (7:30-7:35)

- A. Survey sent out to parents to identify those who want to participate and take on leadership roles. Goal to attract a team that reflects the diversity of the Board.

#### V. Committee Reports

##### A. Finance Committee (7:35-7:45)

###### 1. Monthly update

- Monthly Net Income \$48k higher than budgeted, 232k above budget year to date
  - Operating cash balance of \$1,048,371
  - DoE CPI issue – caused \$134k less than anticipated
  - Move to change check signature from Pete to Delana, motion by Hannah, second by Tyler, unanimous approval
- ###### 2. 2017-2018 Draft Budget

##### B. Development Update (7:45-7:55)

###### 1. Feasibility Study

- To be discussed next month

##### C. Governance Committee (7:55-8:15)

- ###### 1. Introduce Proposed New Board Member – Donovan Potter
- Donovan was recommended by Terrell and Hannah, his resume submitted to the Board via email last week. Expectation to vote next month, board members who haven't met with Donovan will have the opportunity to meet with him prior to the June board meeting if they decide to.

###### 2. Governance Discussion (*items we ran out of time to review during strategic planning session*)

- Board Assessment details discussed by Hannah
  - Growth opportunities include focus on imagination, service, rigor.
  - Board strengths include respect for one another, commitment to mission and vision, ability to take on large workloads as needed
  - Board opportunities include committee structure agility, greater connection to educational components, greater PR and marketing components – Proposed action item to discuss marketing and communication with administration and community council. Development and improving dashboard to including charter metrics to review monthly were also noted as opportunities.

- They type of talent we would like to add to the Board includes development and fundraising, marketing and PR, depth of educational background (understanding of test scores or even someone with PBL background) - Proposal to add a PBL experienced educational person and Marketing and PR person to board.
- Hannah and Terrell to meet with board members to discuss plans to rotate committees for some board members.

3. Adopt Draft Strategic Plan (to be edited to include governance items and development strategies)
  - Motion to adopt the draft strategic plan as our minutes for our strategic plan meeting, with proposed changes to include changing English Language Learners to Dual-Language learners. Motion by Hannah, second by Monica, unanimous approval

#### D. Education Committee (8:15-8:20)

##### 1. Charter Renewal Update

- Working through the academic portion of charter renewal, solid progress thus far. Richard slated to roll off on June 30<sup>th</sup>, we should build a plan around having draft by June 8<sup>th</sup> and next draft by June 23, final draft by Jun 29<sup>th</sup>.

#### VI. Public Comment (8:20-8:25)

- Question around Facility, Fundraising and Milestones.
- Milestones not final or public information yet, we expect to have the comprehensive scores by end of school year.
- Facility – Land still titled to AHA, we are continuing to push for it to be transferred to APS who will transfer to us.
- Board to send communication around Delana promotion to principal

#### VII. Executive Session (8:25-9:00)

Motion by Hannah to move into executive session, second by John, unanimous approval

##### A. Personnel Matter

1. Motion by Hannah to move out of executive session for the purpose of voting on a personnel matter, second by Terrell, unanimous approval.
2. Motion to begin hiring Dean of Curriculum and Instruction, motion by Terrell second by John, unanimous approval

##### B. Discussion of land negotiations

C. Personnel Matter

1. Motion by Hannah to move out of executive session for the purpose of voting on a personnel matter, second by Terrell, unanimous approval.
2. Motion from Terrell to formalize contract with Delana, second Hannah, unanimous

VIII. Adjourn (9:00 pm)