

Westside Atlanta Charter School Minutes
July 9, 2015

Present: Cobb Pearson, Julius Farrington, Peter Pettit, Sharita Smith, Adrienne Brooks, Elizabeth Lesly, Brett Lesly, Page Gilliam, Amy Alderman, Stanton Hill, Monica Allen, Tyler Bailey, Hannah Heck, Delana Reeves, Justin Browning, Rosella Fisher, Christy Pettit, Heidi Hutchison, Pete Settelmayer, Terrell Gilbert

- I. Call to Order (7 pm)
- II. Adoption of June Minutes (7-7:05)
 - a. Motion to adopt by Terrell, second Cobb, unanimous approval
- III. Principal's Report (7:05-7:25) – Pete
 - a. Dashboard
 - i. Registration and wait list update
 - ii. July 22-24 New staff orientation, July 27-31 all staff planning, Aug 3 open house/popsicles 8-10:30am, Aug 4 first day school
 - iii. Curriculum Nights 6-8pm: Aug 18 (K-1), 19 (2-3), and 20th (4th grade)
 - iv. New behavior management system: respectful, responsible, remarkable
 - b. Banked Leave for Employees in First Two Years
 - i. Motion by Hannah to give full-time staff starting Aug '13 12 days in vacation/sick leave bank and those starting Aug '14 6 days in bank, second Peter, unanimous approval
- IV. New Business
 - a. Update on Summer Literacy Program (7:25-7:35) – Delana, Page, Justin
 - i. 20-day June program located at Usher Collier Elementary (all 8 elementary schools in Douglas Cluster participated – except Grove Park since 3-5th grades only), which provided breakfast/lunch and transportation for Rising 1st-3rd
 - ii. Each school contributed financially and 26 teachers, 100 students represented all schools
 - iii. ½-day of student work focused on reading and expression skills through Text Talk curriculum + 2 hours of Teacher Development daily
 - iv. Rollins Center + Justin/Page served as facilitators
 - v. Strong cultural/intentionality take-aways
 - vi. Westside and other students made great strides
 - vii. Attendance rate below forecast due to half-day nature which was hard on some families, so plan to partner with organization to offer full-day next year

- V. Community Council Report (7:35-7:40)
 - a. Heidi Hutchison and Michelle Kraynak will co-chair Community Council next year
 - b. Adrienne describes summer feeding program success and Arby's Foundation support/grant; 25 kids daily, some from WACS

- VI. Committee Reports
 - a. Finance Committee (7:40-7:55) – Peter, Sharita
 - i. June Financial Report – positive EOY cash balance of approximately \$700k allows for some \$150k above \$400k reserves (2 month's expenses) for next year
 - ii. Upcoming Audit – expect all school-provided items to be complete within 2 weeks and full audit to be completed Aug 15th (in advance of Sep 30th state deadline)
 - iii. *Revised* Security Access System Proposal
 - 1. Terrell moves to amend previous month's approval for \$8,000 to instead be \$9,000; second by Peter, unanimous approval
 - b. Facility Committee (7:55-8:05) – Peter
 - i. Update on West Highlands Master Planning, APS, and land search
 - c. Charter Renewal Working Group (8:05-8:20) – Hannah
 - i. Update on goals and timeline
 - 1. Standard MAP results / RIT review framework to consider 1) students in the school for “a full academic year” year-over-year growth and 2) cohort of students who attended 2 preceding years, and 3) same year cycle-to-cycle growth
 - a. Compare to national norms by grade
 - b. Race, Free & Reduced Lunch sub-groups reported where statistically significant
 - c. Growth by classroom reviewed as part of performance assessment
 - 2. Dashboard of charter contract items + test results when relevant to be developed/reported
 - 3. Continued review of balanced calendar, student/teacher ratio
 - 4. Examination of transition to junior high,

- VII. Executive Session (8:20-8:50)
 - a. Motion by Peter to move to Executive Session to discuss personnel matters, second Terrell, unanimous approval