

March 9, 2017 WACS Board Agenda

The WACS Board would like to welcome students, parents, staff and community members. In order to facilitate an efficient meeting, if you would like to offer comments please limit your remarks to the public comment period of the agenda.

Present: Terrell, Hannah, Monica, John, Cobb, Peter, Katrina (late)

Absent: Kim, Julius, Chuck

- I. Call to Order/Adoption of February Meeting Minutes (7:00-7:05)
- II. Principal's Report (7:05-7:35) – Delana Reeves and Pete Settlemayer
 - A. Video shown which mentioned Westside / Douglas cluster collaboration; Pete to distribute to board full charter school report which was positive about Westside.
 - B. Dashboard
 1. Registration – 346 registered for March 11 lottery
 - C. Charter Renewal Update – early sections ready and being circulated; June 1 final draft deadline; July 27th final submission deadline.
 - D. Preview of 18-19 Calendar, to be approved at April meeting.
 - E. New staff positions (4 teachers being replaced, 2 departing and 2 shifting into new roles):
 1. Kindergarten – Beth Norman; strong civic background, great classroom demo; will be second year teaching.
 2. Second – Kaley Thompson; 2nd/4th grade experience N GA; Nearpod leader and strong references; will be third year.
 3. Fifth – Rich Provoney; very strong interpersonal rapport with students and introspection in fifth grade teaching demo; led impressive self/other perception unit; will be fifth year.
 4. Third – remains unfilled.
 5. Diversity of candidate pool and hires discussed; Pete to present overall staff diversity update to board later.
 6. Motion by Terrell to approve hiring slate of candidates upon background check completion; second Hannah; unanimous approval.
 - F. Westside Cornerstone Society Recognition to Cobb Pearson.
 - G. Professional Learning Update tabled to next month.
- III. Personal Safety Curriculum Review (Kimere Corthell) (7:35-7:50)
 - A. Child Lures Prevention: Think First & Stay Safe
 - B. Not just stranger danger; lures; “stormy day” people.
 - C. (3) 1-hour sessions during Guidance Special over 3 weeks.
 - D. Optional and requires parent permission, parents can sit in on

delivery if desired.

IV. Community Council Update (7:50-7:55)

- A. Open house was less-attended this year than prior years, feeling that it's due to tours and school being more established – registration numbers still strong.
- B. Teacher Appreciation planning underway

V. Committee Reports

A. Finance Committee (7:55-8:05)

1. Weekly budget variance reports are working well.
2. \$37k under budget for month, \$147k under for YTD.
3. Projected \$262k surplus to \$550k EOY increased cash reserve requirement after paying P+W, Coxe Curry, Owner's Rep (some of these might be reimbursable by bond debt).
4. Bond Financing requirement to produce outside review of projected finances; Warren Averett is our existing auditor already under contract uniquely familiar with our books; price proposal checked through bond legal and BB&T and judged comparable to other firms; Motion by Terrell to approve up to \$24k expense, second Peter, unanimous approval.
5. Motion by Cobb to adopt Investment of Funds policy with modification to apply to all Funds (not just state funds) and striking Section 4; second Hannah; unanimous approval.

B. Facility Update (8:05-8:25)

1. Pete/William coordinating AHA/APS land transfer and lease (end of March target and pre-requisite for bond financing), P+W architectural, and bond financing.
2. Goal for lease, P+W renderings, and Coxe Curry results to be presented to parents/stakeholders by end of school year at MNB event.

C. Development Committee (8:25-8:30)

1. End of March receipt of feasibility study.
2. Advisory Council formation update, goal for first meeting by end of school year.
3. Pete to ask Coxe Curry to give us a preview of final results in time to consider for Board Strategic Planning.
4. Desire for 1-2 hour special board meeting to discuss entire capital campaign plan/process.

D. Governance Update (8:30-8:50)

1. Annual Strategic Planning Session- March 18 breakfast provided at the new Fire Station 28 (Hollywood Rd).
2. Board Survey results requested.
3. 9 hours/year required board member training; Alisa Falco's

training provided 3 hours, Strategic Planning will be 3 hours, final 3 hours must be Financial Training which is actually offered on Wednesday afternoon of conference (multiple other makeup training options offered).

4. Motion by Terrell for Tyler Skelton to join Westside board, second Hannah, unanimous approval.
5. Note that Cobb Pearson will roll off board March 18th after Strategic Planning.
6. Motion by Hannah for Julius Farrington to become Board Secretary, second Cobb, unanimous approval.
7. Need to recruit Governance Committee members to work with Hannah.
8. Review policies- Staff and Financial
 - Employee Leave Policy, Payroll Policy, Federal Fiscal Compliance, Capital Assets Account, Hiring Policy, Procurement Policy reviewed.
 - Procurement policy review to be taken offline by Pete/William to propose changes in the future.
 - Motion by Hannah to approve slight changes to Spelling fixes and Executive Director title changes pointed out by Kim to be corrected in various policies plus modification to Payroll Policy to indicate that it applies to all qualified employees and not just teachers; second Cobb, unanimous approval.
9. New Proposed Policies – tabled until next month.
 - ED Review Process Policy
 - Grievance Policy

VI. Public Comment (8:50-8:55) – Richard wants Chick-Fil-A at strategic planning

VII. Executive Session (8:55-9:00) – Motion by Hannah to move into Executive Session to consider student discipline item, second Terrell, unanimous approval.

VIII. Adjourn (9:00 pm)