



2250 Perry Boulevard  
Atlanta, Georgia 30318  
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www.wacs.us

## **ENROLLMENT CHECKLIST**

- \_\_\_\_\_ GA Immunization Certificate (Form 3231)
- \_\_\_\_\_ Vision, Hearing, Dental, Nutrition Certificate (Form 3300)
- \_\_\_\_\_ Birth Certificate
- \_\_\_\_\_ Social Security Card or signed notarized letter of refusal
- \_\_\_\_\_ Current Report Card (if applicable)
- \_\_\_\_\_ Standardized Test Scores (Georgia Milestones, GKIDS, etc.) (if applicable)
- \_\_\_\_\_ Special Education/IEP/Gifted/Speech/Title 1/ESOL/ELL Program Copies (if applicable)
- \_\_\_\_\_ Clinic Record
- \_\_\_\_\_ Home Language Survey
- \_\_\_\_\_ Student Media Release Form
- \_\_\_\_\_ Proof of Residency Documents
- \_\_\_\_\_ Notarized Affidavit for Residency
- \_\_\_\_\_ Parent/Legal Guardian Drivers' license/Identification Card
- \_\_\_\_\_ Economically Disadvantaged Status (if applicable) guidelines attached.  
(examples include SNAP, CAPS, Free & Reduced Lunch Program, etc.)

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Child's Name (printed)

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Signature of School Representative

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Date Received



## SCHOOL INFORMATION

Name of current school: \_\_\_\_\_ Current Grade \_\_\_\_\_

School Address: \_\_\_\_\_

Type of School:

Preschool

Private

Public

Charter

Homeschool

Not in School

Name of previous school: \_\_\_\_\_ Previous Grade \_\_\_\_\_

Previous School Address: \_\_\_\_\_

Previous School Phone Number: \_\_\_\_\_

## SIBLING INFORMATION

Siblings Enrolled in Westside Atlanta Charter

NAME	BIRTH DATE	GENDER	GRADE

## PARENT/GUARDIAN INFORMATION

Student lives with:

- Both Parents  
 Mother Only  
 Father Only  
 Foster Parent  
 Grandparent  
 Legal Guardian  
 Other: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address if different from student:

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Address if different from student:

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## STUDENT PROGRAM INFORMATION

Has your child participated in any of the listed school programs?

- Gifted
- Title 1
- Speech
- Special Education
- Early Intervention Program (EIP)
- ELL/ESOL

Does your child have Exceptional Child (special education) records?

- Yes
- No

Is your child involved in the Student Support Team (SST) process?

- Yes
- No

## LANGUAGE /CUSTOMS SURVEY

Student's Primary Language:

- English
- Other \_\_\_\_\_

If English is not your child's primary language, please answer the following:

- What language(s) does the student speak most often? \_\_\_\_\_
- What language(s) is spoken at home? \_\_\_\_\_
- What language(s) does the student read? \_\_\_\_\_
- What language(s) does the student write? \_\_\_\_\_

## PARENT ACKNOWLEDGEMENT

The information provided is accurate to the best of my knowledge. I understand and accept the provisions of the charter petition, policies and procedures of The Westside Atlanta Charter School. I agree to comply with all policies and procedures of the school. Further, I understand it is my responsibility to notify the school in a timely manner related to changes in any information submitted in the contents of this enrollment form including but not limited to: changes in residency, contact information, and guardianship.

Please check one of the options below:

- Directory information related to my child may be published.
- Directory information related to my child may **NOT** be published.

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Parent/Guardian Signature

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Date

**PROOF OF RESIDENCY REQUIREMENTS**

Appropriate records for verification of residency must include **any two** of the following:

- Copy of home mortgage payment book
- Current utility bill (gas, electric, or water) within 30 days
- Apartment lease showing name of parent
- Homeowner’s insurance registration/card
- Current paycheck stub
- Current bank statement
- Copy of sales contract
- Utilities connection receipt

**NOTARIZED AFFIDAVIT OF RESIDENCY**

Name of parent/legal guardian: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ WorkPhone: \_\_\_\_\_

Current Address: \_\_\_\_\_

Children Residing at Address	Date of birth
_____	_____
_____	_____
_____	_____

I, \_\_\_\_\_ certify, swear and/or affirm as follows:

1. That I am the parent/court appointed guardian of the child listed above.
2. That each child listed above resides with me full time at the address listed above.
3. That I understand that I must immediately notify the school if I change residence, or if the child listed above should change residence.
4. That the above information is to the best of my knowledge and belief, true, correct, and complete.
5. That I understand that representatives of the school may visit my home to verify residency, and I hereby voluntarily consent to such visits.
6. That representatives of the school may verify residency through property management, homeowners, landlords, and/or utilities, and I hereby voluntarily consent to such verification.
7. That I understand that a student enrolled in the school under falsified information is illegally enrolled and will be immediately withdrawn from school.
8. That I understand that false swearing is violation of the laws of the State of Georgia punishable by a fine of not more than



\$1,000 or by imprisonment for not less than one or more than five years, or both. O.C.G.A. 16-10-71.

\_\_\_\_\_  
Signature of the Parent/Legal Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/Seal of the Notary Public

\_\_\_\_\_  
Expiration Date

### HOME LANGUAGE SURVEY

Student Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Grade: \_\_\_\_\_

Sex:

\_\_\_\_\_ Male

\_\_\_\_\_ Female

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Federal and state laws require the following information be collected about the primary and home language of every student upon enrollment in the school district. Please complete a survey for each child you are enrolling in Westside Atlanta Charter School.

1. What language did your child learn when he/she first began to talk? \_\_\_\_\_

2. What language does your child most frequently speak at home? \_\_\_\_\_

3. What language is spoken by you and your family most of the time at home? \_\_\_\_\_

If a language other than English is indicated for any of the above questions, Westside Atlanta Charter School will test your child's English language proficiency to determine eligibility for initial and continuing placement in an English language development program. You will be notified about the results of this testing.

4. If available, in what language would you prefer to receive information from the school?

\_\_\_\_\_



In case of serious illness/injury, the school will render first aid as prescribed by School Board Regulations while contacting the parent. If neither the parent, nor designee can be reached and the situation is very serious, the school shall telephone the County Medical Emergency Unit (9-1-1) for immediate transportation to an emergency treatment hospital. Whenever possible, the parent's hospital preference (if it has an emergency room) will be observed. Fees for transportation and medical services will be the responsibility of the parent/guardian.

I understand that effective April 14, 2003, under the Health Insurance Portability and Accountability Act ("HIPPA"), disclosure of certain medical information is limited. However, I herein authorize disclosure of pertinent medical information for the provision of services for my child while in attendance in the Atlanta Public Schools District and for this information to be shared with pertinent staff as needed. The authorization expires as of the last day of this school year, including the summer/extended year session.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### **STUDENT MEDIA RELEASE FORM**

I hereby give my consent to all photographs, audio recordings, academic work, and/or video recordings taken of my minor child or me by Westside Atlanta Charter School staff or their designee. I understand that any such photographs, audio recordings, academic work, and/or video recordings become the property of the local school or district and may be used by the school, district, or others with their consent, for educational, instructional, or promotional purposes determined by the district in broadcast and electronic media formats now existing or in the future created.

(Please check one of the options below).

- Yes, I give my consent.
- No, I do not give my consent.

\_\_\_\_\_  
Student's Name (Please Print)

\_\_\_\_\_  
Parent or Guardian Name (Please Print)

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

