

Westside Atlanta Charter School – Teacher Job Description

Position Summary

The Westside Atlanta Charter School teacher has a pioneering spirit, is a reform-minded individual, creative and committed to creating an exemplary learning environment to support the academic achievement of a diverse school population. The teacher is committed to the vision and mission of Westside Atlanta Charter School, its governing board, community, parents, colleagues and students.

Responsibilities

Champion the Core Values

- Support and promote the vision, mission and core values of imagination, rigor, and service of Westside Atlanta Charter School.
- Support and promote Westside Atlanta Charter School’s focus on literacy and language.
- Embrace the school’s commitment to diversity and serve as an ambassador for families and the community, at large, that represent various ethnicities, races, income levels and backgrounds.

Planning and Preparation

- Demonstrate content knowledge and pedagogy including planning and developing student-centered instructional activities that result in authentic, real-world applications of knowledge.
- Demonstrate skill in planning differentiated learning activities based on the diverse instructional needs of students and the Georgia Performance Standards.
- Demonstrate skill in planning instructional units by using appropriate instructional resources including design thinking, textbooks, manipulative aids, models, instructional technology, online resources, and others.
- Demonstrate knowledge of how to structure content by planning activities that progress from simple to complex and are connected in vertical and horizontal alignment.
- Demonstrate knowledge of how to plan assessment activities before, during and after a lesson to determine whether students achieved the intended goals.

Classroom Environment

- Establish a classroom built on respect and rapport between teacher and student and student to student. Quickly and quietly handle misconduct without disrupting the learning environment.
- Establish a culture for learning by setting high expectations, modeling exemplary work, and encouraging students to take pride in their work.
- Establish clear classroom procedures so instruction occurs during efficient and effective use of instructional time.
- Manage student behavior by establishing clear rules of conduct for in-class and out-of-class activities, monitor student behavior, assure that students are engaged in activities they can do with minimal confusion.

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- Organize physical space so students can perform the work assigned during whole group and small group assignments, and so that materials and supplies are readily accessible.

Instruction

- Communicate clear goals, objectives, and directions. Assure students know what to do and why they are doing it.
- Use appropriate questions and discussion techniques. Use higher-order questions that require deep thinking and promote engagement.
- Engage students in learning by providing rigorous activities, differentiated tasks, novel ideas, authentic, real-world applications, & opportunities to serve community needs. Activities should engage students in arriving at more than one solution.
- Provide feedback that is specific to learning goals, encourages students to remain engaged, and corrective so students can correct mistakes. Use scaffolding when needed.
- Demonstrate flexibility by using data collected during the lesson to adjust the lesson and/or plan an alternative instructional activity based on students' responses.

Professional Responsibilities

- Demonstrate exemplary oral and written communications. Keep abreast of current research-based practices and use them to improve instructional effectiveness.
- Form collegial relationships to plan and assess student-centered learning units and to assure vertical and cross-curricular alignment of instructional objectives.
- Actively participate in all professional development activities.
- Represent Westside Atlanta Charter School in a professional manner at all times.
- Observe standardized testing protocols and maintain accurate records.
- Communicate with families to build a strong home-school connection to enhance student learning.

Requirements

- Bachelor of Arts or Bachelor of Science degree or higher
- Holds current Teaching Certificate or evidence of training which leads to a certificate or classification of Highly Qualified
- Efficient with technology
- Ideal candidate has experience creating/implementing student-centered activities.
- Ideal candidate has a Gifted and/or ESOL Certification.